

## Mozaïk - Guide to Access Tax Slips

**Step 1:** Go to the Mozaïk website at [mozaikportail.ca](http://mozaikportail.ca) and click on “Log in” at the top right corner:

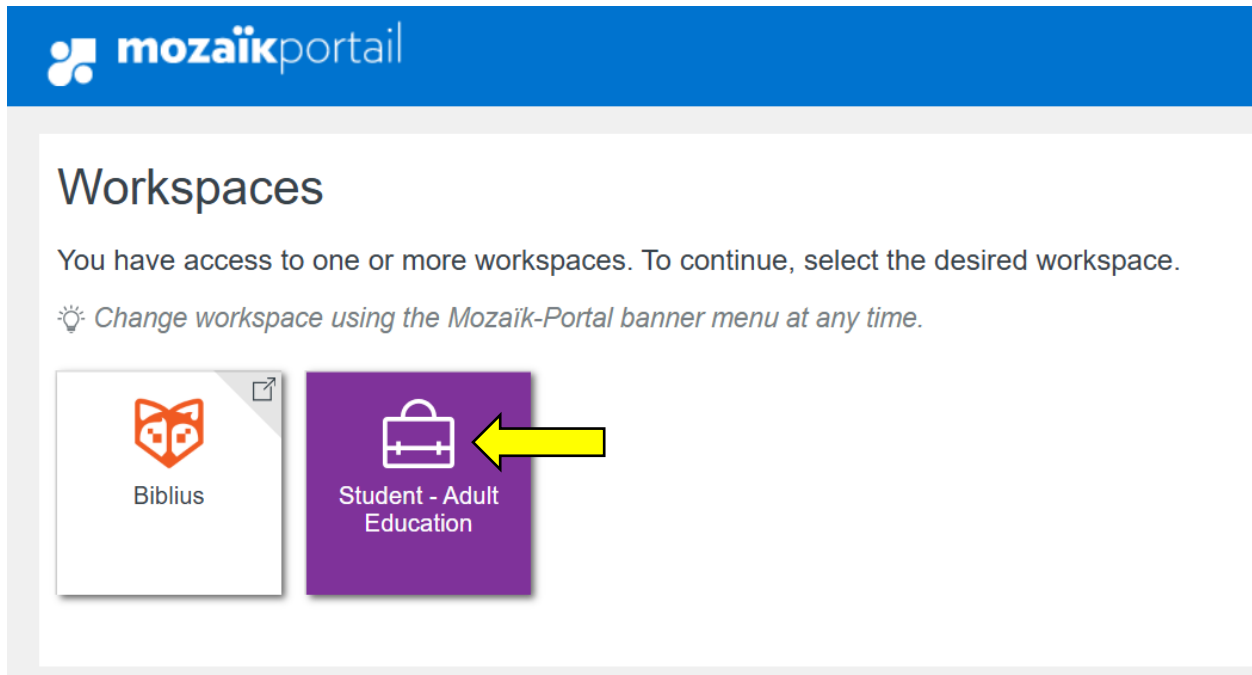


**Step 2:** Log into your Mozaïk account using your school email and password (same credentials as your school Outlook account):

The image shows the Mozaïk authentication service login page. At the top left is the Mozaïk logo and the text 'mozaïk'. At the top right, there is a 'Fr' language selector and a 'Log In' button. Below the header is a white box with the text: 'Welcome to Mozaïk authentication service!' and 'This service allows you to authenticate using your Mozaïk account.' Below this is a 'Log in' section with an 'Email address' label and a text input field containing '0123456@swlauriersb.qc.ca'. A yellow arrow points to the input field from the right. To the right of the input field, there is a text label: 'The password to access Mozaik for taxes is your ID backwards'. Below this is an 'Example:' section with 'Username: 0123456@swlauriersb.qc.ca' and 'Password: 6543210'. At the bottom left of the login section is a blue 'Next' button.

You may or may not have to add a zero (0) at the end of the password

**Step 3:** Once you have logged in, click on the purple box labeled “Student – Adult Education”:



**mozaikportail**

## Workspaces

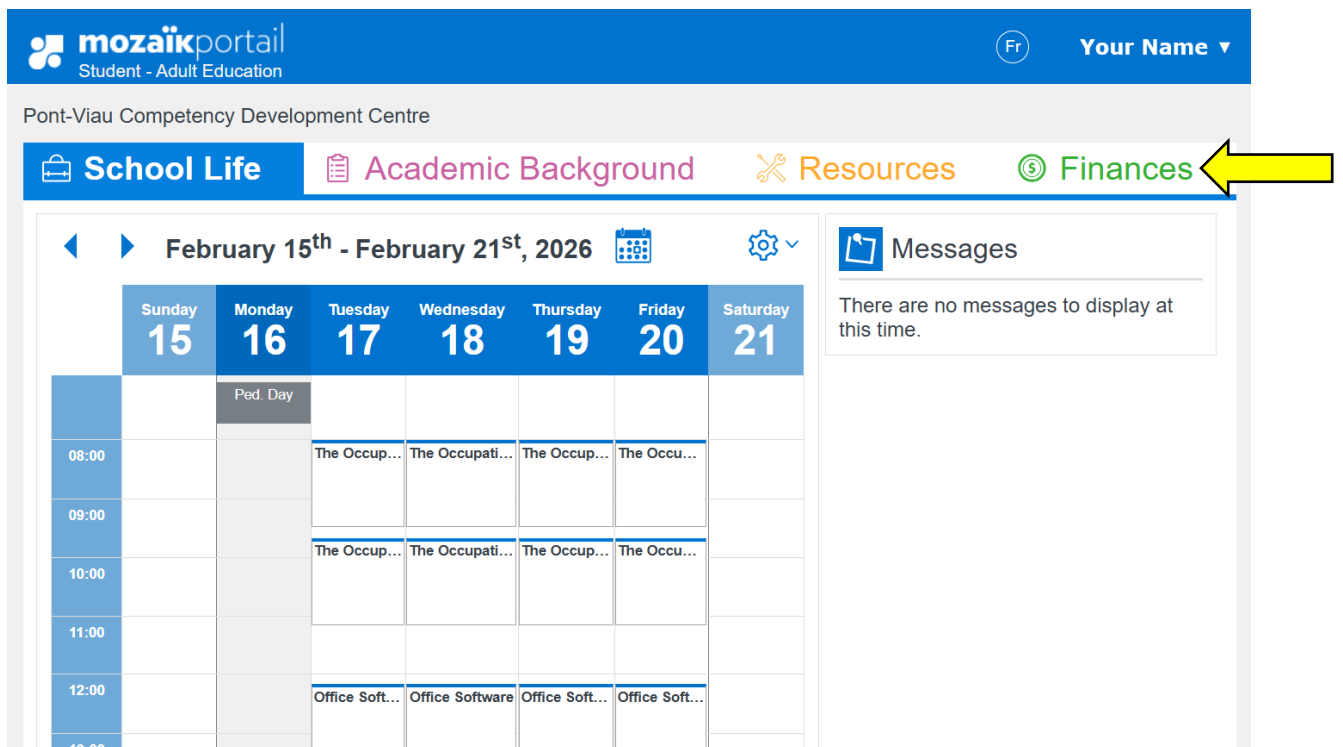
You have access to one or more workspaces. To continue, select the desired workspace.

*💡 Change workspace using the Mozaik-Portal banner menu at any time.*

**Biblius**

**Student - Adult Education**

**Step 4:** Select the “Finances” tab:



**mozaikportail**  
Student - Adult Education

Fr Your Name

Pont-Viau Competency Development Centre

**School Life** Academic Background Resources **Finances**

February 15<sup>th</sup> - February 21<sup>st</sup>, 2026

	Sunday 15	Monday 16	Tuesday 17	Wednesday 18	Thursday 19	Friday 20	Saturday 21
		Ped. Day					
08:00			The Occup...	The Occupati...	The Occup...	The Occu...	
09:00							
10:00			The Occup...	The Occupati...	The Occup...	The Occu...	
11:00							
12:00			Office Soft...	Office Software	Office Soft...	Office Soft...	
13:00							

Messages

There are no messages to display at this time.

**Step 5:** Under the “**Finances**” tab, you will see your tax slips. Click on the file to open and view your document.

The screenshot shows the Mozaikportail website interface. At the top, there is a blue header with the Mozaikportail logo and the text 'Student - Adult Education'. To the right of the header, there is a language selector 'Fr' and a user profile 'Your Name' with a dropdown arrow. Below the header, there is a grey bar with the text 'Pont-Viau Competency Development Centre'. Underneath, there is a navigation bar with four tabs: 'School Life' (blue), 'Academic Background' (purple), 'Resources' (orange), and 'Finances' (green, which is the active tab). The main content area is white and titled 'Tax Slips'. Below the title, it says '2025'. There is a link for 'Tax Slips (T2202A and RI-8)' with a download icon (a small square with a downward arrow) to its right. A yellow arrow points to this download icon. Below the link, there is smaller text: 'Last update: February 13<sup>th</sup>, 2026' and 'Format: pdf | Size: 38 KB'.